

APPENDIX A

MENTOR PROGRAM PILOT, 2022-2023

Overview

- All Full-time Faculty will be assigned Students.
- ONLY First Year Students will be assigned a Faculty Mentor.
- Students will be assigned Program specific Faculty Mentors.
- Faculty will be assigned Students that they advise with additional Students, depending upon the size of the Program)
- Faculty Mentors will be assigned Students by their Dean and/or Department Head via Navigate.
- All Faculty Mentors will use Navigate to track Student progress.

Phase 1: Beginning Phase, August 17th to October 28th (3 Student Interactions)

1. One in-person interaction with Students, i.e.: EDGE Luncheon, August 15th)
2. Email, call, or Teams meet assigned Students to introduce yourself as their Faculty Mentor (before September 30th)
3. Email Students on October 19th to remind them to meet with their Advisor during Advising week

Phase 2: Emerging Phase, October 29th to December 2nd (2 Student Interactions)

1. Small Student group meeting, can be social, educational or Program specific and can align with Gordon events
2. Follow up to confirm Advising appointment went well and proof of registration (December 2nd)

PHASE 3: PROFICIENT PHASE, BEGINNING OF SPRING 2023 TO MARCH 15TH (3 STUDENT INTERACTIONS)

1. Welcome back email to assigned Students
2. Small Student group meeting, can be social or education and can align with Gordon events
3. Meet with students (in-person or via Teams) to discuss majors, success within the major, careers, etc....

Phase 4: Master Phase, March 16th to April 28th (3 Student Interactions)

1. Review Academic Programs, how to move forward
2. Participation at 1st Year Finish Celebration
3. Follow up to congratulate and explain the new relationship and confirm registration for Fall 2023.

Data Points:

1. End of the year survey to distribute to students,
2. Student Midterm & Final grades,
3. Student GPA,
4. Number of events participated/Student interaction(s) (Students)
5. Number of Faculty participation/interaction(s)
6. Persistence between Fall/Spring semesters
7. Retention between Fall 2022 – Fall 2023

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